

<b>Commonwealth of Virginia</b>		
Christopher Nolen, Chair <hr/> Elizabeth Palen, Commission Director		General Assembly Building 910 Capitol Street, Second Floor Richmond, Virginia 23219 (Phone) 804-786-3591 (Fax) 804-692-0625 EPalen@leg.state.va.us <a href="http://legis.state.va.us/codecomm/alac/alac.htm">http://legis.state.va.us/codecomm/alac/alac.htm</a>
<b>Administrative Law Advisory Committee</b>		

**Appeals Work Group Agenda  
 April 10, 2008; 1 PM  
 House Room 2, The Capitol  
 Richmond, Virginia**

- 1. Call to Order**-Roger Chaffe, Work Group Chair
- 2. Members Present include:** Roger Chaffe (Chair), Chris Nolen (Ex officio member), John Paul Jones, Katya Herndon, Eric Page, Angela Bowser, Elizabeth Palen (staff) and Patrick Regan (staff).
- 3. Review Part 2A Draft**
  - a. Work group comments to the draft were reviewed and changes were made.
  - b. Revised draft has been posted on the ALAC website under the “Current Studies” tab.
- 4. Public Comment Plan**
  - a. The final draft will be submitted to the Code Commission by their June meeting.
  - b. By the end of the week the revised draft will be circulated to the work group members for final changes.
  - c. Members will submit a list of groups that should also review the draft.
  - d. The draft will be circulated for public comment to those groups.
- 5. Schedule**
  - a. A second work group meeting will be held in May; the public comment will be discussed.
  - b. The draft will go to the full Committee in early June for Committee approval before being presented to the Code Commission.
- 6. The meeting adjourned at 1:32 pm.**

Christopher Nolen (chair)  
 Angela P. Bowser  
 Cindy Berndt  
 Roger L. Chaffe

Jane Chaffin  
 James P. Guy, II  
 Katya Herndon  
 John Paul Jones

Phyllis A. Errico  
 Martin Kent  
 Eric M. Page  
 Alexander F. Skirpan, Jr.