

Commonwealth of Virginia

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Administrative Law Advisory Committee

Incorporation by Reference Work Group Agenda April 17, 2008; 12 PM House Room 2, The Capitol Richmond, Virginia

1. Call to Order-Jim Guy (Chair)

2. Review Work Plan

- a. Discuss collaborative work efforts from last meeting
- b. Establish Goals and Strategies for Implementation
 - i. Identify types of standards
 - ii. Find examples of how documents are listed in regulations
 - iii. Solicit to impacted agencies and industries for examples

3. Schedule Next Meeting and Outline Agenda

4. Adjourn

Christopher Nolen (chair)
Angela P. Bowser
Cindy Berndt
Roger L. Chaffe

Jane Chaffin
James P. Guy, II
Katya Herndon
John Paul Jones

Phyllis A. Errico
Martin Kent
Eric M. Page
Alexander F. Skirpan, Jr.