

# Commonwealth of Virginia

Christopher Nolen, Chair



Elizabeth Palen, Commission Director

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## Administrative Law Advisory Committee

### Meeting Summary

October 24, 2007

11:30 am

House Room 1, Capitol of Virginia

All members are present.

Staff: Elizabeth Palen, Stephanie Kerns and Patrick Regan.

### I. Welcome and Call to Order

### II. Work Plan

#### A. Code Commission Update

- a. The work plan was proposed to the Code Commission and it was accepted with the recommendation that ALAC take up an additional topic. The Code Commission would like ALAC to review NCCUSL MSAPA drafting committee's recommendations. They can be found at [www.nccusl.org/update/CommitteeSearchResults.aspx?committee=234](http://www.nccusl.org/update/CommitteeSearchResults.aspx?committee=234).
- b. A new workgroup will not be established; instead the entire ALAC committee will review these recommendations as a group.
- c. The Code Commission also recommended that any bills dealing with exemptions during the upcoming legislative session should be reviewed by ALAC.
- d. The Code Commission approved ALAC's budget with the qualification that large expenditures be presented first to the Code Commission.
- e. Cindy Berndt from the Department of Environmental Quality has been appointed to ALAC.
- f. The membership of the three work groups have been posted on the website.

#### B. Work Groups

- a. Chairs of individual committees will be responsible for the scheduling of meetings and work group assignments.
- b. Each work group will meet today and set out their goals, a work plan to achieve those goals and their next meeting time. The Incorporation by Reference and Appeals Committees will meet first, and then the APA Exemptions group will meet.

Christopher Nolen (chair)  
Angela P. Bowser  
Cindy Berndt  
Roger L. Chaffe

Jane Chaffin  
James P. Guy, II  
Katya Herndon  
John Paul Jones

Phyllis A. Errico  
Martin Kent  
Eric M. Page  
Alexander F. Skirpan, Jr.

- c. The Appeals and Incorporation by Reference work groups should have outcomes by June 30, 2008.

### **III. Individual Work Group Meetings**

### **IV. Adjourn**

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